

# **SUMMARY OF THE MINUTES OF THE COTTONWOOD PARKS AND RECREATION COMMISSION**

**June 25, 2013**

**Present:**

Bill Bowden  
Cindy Burton  
Al Hilberger  
Bob Richards

**Absent:**

Doug Hulse  
Carol Nielsen

**Also Present:**

Richard Faust, Community Services General Manager  
Ryan Bigelow, Recreation Services Supervisor  
Robin Babbitt, Administrative Assistant

## **CALL TO ORDER**

Richard Faust called the meeting to order at 5:03 pm at the Cottonwood Recreation Center Conference Room.

## **MINUTES – APRIL 23, 2013 AND MAY 28, 2013 REGULAR MEETINGS**

Mr. Faust asked for consideration of the minutes from the April 23, 2013 regular meeting. Commissioner Bowden motioned to approve the minutes as written. Commissioner Richards seconded the motion. Motion carried unanimously.

Mr. Faust asked for consideration of the minutes from the May 28, 2013 regular meeting. Commissioner Bowden motioned to approve the minutes as written. After asking for clarification on a few items, Commissioner Richards seconded the motion. Motion carried unanimously.

## **OLD BUSINESS**

### **A. MONTHLY REPORT INFORMATION FOR MAY 2013**

Mr. Faust reviewed the monthly departmental report for May. The commissioners discussed membership trends.

### **B. RECREATION CENTER MONTHLY UTILITY USE AND ANALYSIS (THROUGH MAY)**

Mr. Faust and the commissioners reviewed the recreation center utility usage for the past few months.

## **NEW BUSINESS**

### **A. MINGUS UNION HIGH SCHOOL INTERGOVERNMENTAL AGREEMENT DOCUMENT (ANNUAL UPDATE)**

Mr. Faust included the annual IGA in the packets. This item was tabled at the last City Council meeting and is still being reviewed by City Council and the Mingus Union school board. He explained how they arrived at the figures being requested and that it was comparable, if not less than, what other municipalities charge schools for usage.

After discussion, the commission gave Mr. Faust unanimous authority to send a letter of support to the City Council from the commission stating that they are in favor of Mingus Union High School paying 50% of the costs to run the outdoor pool between August 12 and November 19.

### **B. PARKS & RECREATION, POOL AND RECREATION CENTER 2013/2014 BUDGET PROPOSAL**

Mr. Faust explained that the figures for the current and upcoming years budgets were included in the packets. He gave a synopsis of the events they have done and that are upcoming. He also discussed a few capital equipment items that have been requested. Only some of those will be budgeted for in the upcoming year.

### **C. PARKS & RECREATION COMMISSION SEAT VACANCIES, TERM LIMIT AND RESIGNATION**

Mr. Faust stated that Tim McKeever resigned his position on the commission. He also mentioned that Commissioner Burton's term was ending August 16 and was glad that she is interested in applying for a second term. Both openings are currently being advertised and will go to the Council in August.

### **D. UPCOMING PARKS & RECREATION PROGRAMS, SPECIAL EVENTS**

Mr. Faust reviewed the upcoming special events including Fantastic Family Fourth of July, the Farmers Market Jamboree and the Dive-In Movies.

## **CALL TO THE PUBLIC**

Commissioner Bowden requested additional handicap parking spaces in the recreation center parking lot.

## **ADJOURNMENT**

Commissioner Bowden motioned to adjourn the meeting. Commissioner Burton seconded the motion. Meeting was adjourned at 6:18 pm.